UPS Shipping Instructions

Dealer Name & # _____

Order #: _____

Item Description: _____

Customer Name
& Address: _____

_____

_____

Delivery Area: ❑ Residential ❑ Commercial

Services Requisition: (check one)		**Additional Services**	
UPS Ground Services	❑	Delivery Confirmation ($2.00)	❑
UPS Ground Trac	❑	Request specific reply address ($.25)	❑
UPS 3 Day Select	❑	COD ($5.00) collection approx. 2 weeks	❑
UPS 2nd Day Air	❑		❑
UPS Next Day Air	❑		

(Check UPS rate chart & zone chart for shipping rates)

- Fee per unit shipped out of ADC: $5.00.
- All shipments will be insured at the Dealer Cost Rate of $.75 per $100.00.
- Any damages received back from UPS will be put on dealer's line and will remain the property of the dealer.

Authorized by: _____
Print Name

_____
Signature

FAX THIS COMPLETED FORM TO ADC (609) 235-1003